

## Job Description:

### **Position: Frozen Food Clerk**

#### **Overview:**

A frozen food clerk prices product, works in a freezer for maximum periods of 20 minutes each, in temperatures of 0° to -10°, repeatedly during a shift, and stocks frozen product in frozen food cases. A frozen food clerk also unloads products from trucks, operates stock dollies, pallet jacks, mechanical price marking devices and case cutters. They work shifts. They lift and stack up to 50 # and reach and stock product on shelves and racks up to 6 feet high. They help customers with order selection, perform suggestive selling, log spoilage and item sales and maintain product freshness. They also work in the cooler and freezer and perform sweeping, mopping, case cleaning and general cleaning functions.

#### **Job Requirements:**

1. Work in temperatures of 0° to -10°, for up to 20 minutes, repeatedly during a shift, and stocks frozen product in frozen food cases.
2. Pull or push wheeled vehicles weighing up to 1000 pounds.
3. Provide verbal & physical assistance to customers and employees.
4. Price and rotate product.
5. Operate intercoms, and phones,
6. Perform mopping, sweeping and general cleaning duties around their work area.
7. Operate fork lifts.
8. Operate pallet jacks.
9. Operate Hydraulic baler.
10. Perform freshness checks and re-condition product.